

BAHAMAS POWER AND LIGHT COMPANY LTD.
VACANCY NOTICE



VN.NO. 2026-38

BUSINESS ANALYST – INFORMATION TECHNOLOGY SERVICES

A vacancy exists in the Company for the position of **Business Analyst – Information Technology Services**.

The Position

The job manages the functions of the Business Systems Section and co-ordinates all activities related to the identification, implementation, integration, support and expansion of all corporate business applications and infrastructure. Gathers and documents business requirements, business process, systems flow and functional system design.

Responsibilities of the position include, but are not limited to, the following:

- Managing, supporting, and optimizing organizational business systems to ensure effective and reliable operations.
- Partnering with business units to gather, analyze, and document business requirements for new initiatives, system enhancements, integrations, reports, and applications.
- Conducting business systems analysis, process mapping, functional design, and prepare project documentation, including functional specifications, process flows, data maps, and technical documentation.
- Leading and coordinating small- to medium-sized IT projects, including planning, estimation, implementation, vendor management, and post-implementation support.
- Collaborating with development teams to ensure business requirements are translated into effective technical solutions.
- Developing, executing, and overseeing testing activities, including test plans, quality assurance, User Acceptance Testing (UAT), and issue resolution.
- Managing system upgrades, enhancements, integrations, security access, and change control to maintain business continuity.
- Providing ongoing support by troubleshooting business systems, resolving user issues, and serving as the liaison between business stakeholders, technical teams, and vendors.
- Assisting with IT infrastructure planning, IBM i (iSeries) administration, network initiatives, system performance, backups, and resource management.
- Developing user guides, training materials, and deliver end-user training to support successful system adoption.
- Participating in IT governance, strategic planning, budgeting, and continuous improvement initiatives to enhance business processes and technology services.
- Performing other related duties as assigned.

Job requirements include:

- Bachelor's degree in Computer Science, Business Administration, or a related field, or an equivalent combination of education and experience.
- Minimum of three (3) years' experience in business systems analysis, IT project management, or a related role, preferably in the financial services or utilities sector.
- Knowledge of business analysis, project management, SDLC, Agile methodologies, requirements gathering, testing, and quality assurance; CCBA certification is an asset.
- Experience with Microsoft Office, SharePoint, Microsoft Project, Cognos, SQL Reporting Services, and other business analysis or reporting tools; familiarity with Superion HTE, IBM i (iSeries), and programming concepts is an asset.
- Strong analytical, communication, problem-solving, organizational, and time management skills, with the ability to manage multiple priorities and collaborate effectively with stakeholders.

Interested persons should apply to Afuture@bplco.com on or before: **July 28, 2026**
Only candidates meeting the criteria will be contacted.