

BAHAMAS POWER AND LIGHT COMPANY LTD.
VACANCY NOTICE



VN. NO. 2023-76

ACCOUNTING OFFICER

A vacancy exists in the Company for the position of **Accounting Officer – Accounting, Budget & Management Reports**.

The Position

The job ensures efficient and effective management of the Management Reports and related functions.

Responsibilities of the position include, but are not limited to, the following:

- Creates month-end and year-end adjusting journals;
- Oversees the input of financial data into the General Ledger;
- Ensures all monthly accruals are journalized;
- Ensures the General Ledger is updated accurately and on a timely basis;
- Ensures month-end/year-end closings are executed accurately and on a timely basis;
- Performs month end closure;
- Prepares, reviews and sort trial balance;
- Prepares month-end and year-end financial statements for manager's review;
- Performs year-end procedures;
- Assists with the update if the budget in the General Ledger;
- Maintains and conducts training of the Chart of Accounts
- Assists with system queries;
- Review expenses for inaccuracies;
- Conducts performance reviews for subordinate staff;
- Performs other related duties.

Job requirements include:

- A minimum of a Bachelor's Degree in Accounting or equivalent qualifications.
- A minimum of three (4) years of experience in financial.
- Good judgement and sound reasoning ability.
- Sound knowledge of cost and managerial accounting and statistics.
- Ability to communicate effectively both orally and in writing.
- Computer skills and the ability to operate standard office equipment.

Interested persons should apply to Afuture@bplco.com on or before: **November 10, 2023.**
Only candidates meeting the criteria will be contacted.