



OBTAINING SUPPLY FROM THE BAHAMAS POWER AND LIGHT COMPANY

Electricity Connection Request Guide for **Commercial Property Owners**

REQUIREMENTS FOR BRINGING ELECTRICITY TO THE PROPERTY

Please see the BPL Consumer Protection Plan for types of service available, estimated timelines for service and additional information on the process for applying for service.

Proof of Property Ownership through either

- _____ Executed Conveyance Documents for Owner Occupied Properties
- _____ Relevant Deed, Probated Will and Death Certificate, or Letter of Administration/Certificate as to Grant of Probate evidencing legal interest in property

In order for us to determine what is needed to connect you, we must be in receipt of an approved Electrical Specification Document, either for New Construction or Service Upgrade/Modification to Service Requests. The document must be stamped and approved by the Ministry of Works. Upon completion of the project, BPL is to be provided with the relevant Approval Documentation from the Ministry of Works to verify that the wiring is safe for installation of electricity.

- _____ Electrical Permit Form (Specification of Proposed New/Upgrade Electrical Installation) – This must be submitted to the Ministry of Works by your licensed electrician. The Ministry of Works will review, stamp and approve the document and send it to BPL
- _____ Original Electrical Installation Approval Certificate – Stamped and Signed by the Ministry of Works
- _____ Occupancy Certificate – For New Construction and; Stamped and Signed by the Ministry of Works

If the property is a part of a subdivision or development, the Developer of that subdivision is required to install the electrical infrastructure to which you would connect.

If you are developing for yourself or are seeking power to your own property inside an approved development where infrastructure does not exist, you must indicate how BPL will access your property by providing:

- Survey/Plot Plan Stamped and Approved by the Relevant Government Agency (e.g. Physical Planning) – To show access to the nearest public right of way/thoroughfare
- The installation of all boundary pins from the main thoroughfare to the property to receive supply may also be required for overhead infrastructure
- The establishment of the road reservation may be required for underground infrastructure

If infrastructure is required to be installed and you are developing for yourself as above, you will be required to pay the relevant Capital Contributions. This is for new services or upgrade requests



- Customers requiring the installation of Capital Infrastructure to service their properties will be required to pay costs associated with establishing the service
- Capital Contributions should be paid in full before the commencement of works by BPL
 - Customers are encouraged to make application as soon as possible so that they may be apprised of the Capital Contribution amounts so that this cost may be factored into the cost of construction, and paid to allow the availability of power as close to the completion of the project as possible.
- The Capital Contribution does not include the required Security Deposit for the establishing of an electricity account.
 - After submitting a request for supply, and after satisfying any Capital Contribution, our teams will schedule the installation of needed infrastructure for the provision of supply.
- All equipment installed under the Capital Contribution up to the meter location, remains the property of the Bahamas Power and Light Company (unless otherwise agreed) and will be serviced and maintained by BPL.
- Capital Contribution payments for service requests will be invoiced by BPL and should be paid directly to a BPL cashiering service center, or by wire transfer to BPL (wiring instructions are provided separately). The BPL Invoice Reference number must be included in the wire transfer information
 - Please note that employees are not permitted to receive payments for service outside of the above for any reason.
- Upon completion of the capital contribution works (i.e. the installation of infrastructure), the customer must visit our offices or submit a request by email to customerservice@bplco.com to make an application for the supply of electricity. At this time, the security deposit will be calculated and invoiced
 - Please note that employees are not permitted to receive payments for service outside of the above for any reason.
- Upon completion of the capital contribution works (i.e. the installation of infrastructure), the customer must visit our offices or submit a request by email to customerservice@bplco.com to make an application for the supply of electricity. At this time, the security deposit will be calculated and invoiced.

REQUIREMENTS TO OPEN THE ELECTRICITY ACCOUNT

- All applicants must complete a BPL Contract for Supply Document
- Business Accounts Document Submittal Requirements
 - An original letter of request for services on the entity's letterhead bearing its seal and signed by two (2) authorized officers. One of the signatories of the letter should be a Director of the company.
 - Identification Requirements:
 - National Insurance Card AND at least one of the following
 - Valid Driver's License
 - Valid Passport



- Voter's Card
- Non Bahamian Applicants must also provide a valid permanent residence permit or work permit
- Limited Companies must also provide:
 - Copy of the Memorandum and Articles of Association
 - Copy of the company's Certificate of Good Standing
 - Certificate of Change of Name and Incorporation (if Applicable)
 - VAT Certificate of Registration (If Applicable)
- Holding Companies must also provide
 - Copy of Memorandum and Articles of Association
 - Copy of Certificate of Incorporation
 - VAT Certificate of Registration (If Applicable)
- Churches, Social Organizations etc...
 - Government Approvals to operate

Security Deposits

- The Security Deposit for new accounts is based on the projected or historical consumption at the location (see Consumer Protection Plan for additional details on how this is calculated)
- Invoice is issued by Customer Service or Local Office and is payable by Debit Card, Credit Card, Cheque or Cash (Payments in cash are limited by compliance with the relevant statute and may be capped at B\$10,000 or US\$5,000 only)